Campus Resources

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Introduction

In this chapter we provide an overview of what resources UNC-Charlotte has for both faculty and students. The types of resources are grouped under two sections:

Section I.   Support for Faculty: Professional Development, Teaching Resources, and Personal Resources.

Section II. Support for Students: Academic and Personal Resources

Resources are briefly annotated. This chapter highlights the usefulness of some of these resources via embedded video testimonials and a few "spotlights" or closer looks.

Section I

Support for Faculty: Professional Development

The following section offers an overview of helpful links to assist faculty development. There are brief descriptors of each program/ service with hyperlinks at the end of the section. [See Full-Time Faculty Handbook at http://facultyhandbooks.uncc.edu/full-time-faculty-handbook] Highlights for the purposes of this chapter.

Advance. The UNC Charlotte ADVANCE Faculty Affairs and Diversity Office builds faculty diversity and promotes faculty success through research and programming on recruitment, re-appointment, promotion and tenure practices. Success through policy reform, mentoring, leadership and career development are also promoted. More information can be found at advance.uncc.edu

Bridges. An intensive leadership development program for women in higher education who seek to gain or to strengthen their academic leadership capabilities, and move into leadership roles in the academy. bridges.uncc.edu

Faculty Mentoring. The ADVANCE Faculty Mentoring Program provides professional support for tenure-track faculty, as they advance towards promotion and tenure. The initiatives provide one-to-one and group support for new faculty and also for mid-career faculty in a group setting and for a few colleges in a pilot effort that matches mentors and mid-career mentorees one-to-one. These university-wide efforts augment, but do not replace, the mentoring and coaching provided within faculty's home colleges and departments. mentoring@uncc.edu

International Programs. The Office of International Programs strives to strengthen international education at the University as well as in the Charlotte community. On campus, it seeks to make international understanding and global awareness a fundamental part of the curriculum and an integral part of campus programming. OIP.uncc.edu

Reassignment of Duties. The purpose of the Faculty Development Reassignment of Duties Program (RD) is to provide institutional encouragement and tangible support to faculty in order to maintain, broaden and enhance instructional, scholarly research, and service capabilities that are valued by the Colleges and Departments. In particular, the program provides resources on a competitive and accountable basis to make reassignments of duties for selected faculty to pursue professional interests surrounding their institutional responsibilities. http://provost.uncc.edu/policies/reassignment-duties

Research Services. Offers a wide variety of research resources and "Provides services for the review and submission of proposals to funding agencies, including the interpretation of guidelines, preparation of budgets, and mailing and tracking of proposals. This office coordinates research-support efforts with college research officers." Research.uncc.edu

Support for Faculty: Teaching Resources

The following section will illustrate teaching resources.

Information & Technology Services. ITS' mission is to set new standards of service and introduce new information systems in support of our clients: faculty, staff, students, alumni, and the Charlotte community. http://itservices.uncc.edu/home/mission-goals

SPOTLIGHT:

Center for Teaching and Learning. The Center for Teaching and Learning (CTL) enhances the University's mission of teaching and learning excellence, provides enterprise level instructional technologies, and champions the advancement of scholarly teaching.

As a faculty member, you are not alone in striving to develop significant learning experiences for your students. The Center for Teaching and Learning enhances the University's mission of teaching and learning excellence, provides enterprise level instructional technologies, and champions the advancement of scholarly teaching. Major priorities include:

- Providing professional development opportunities to ensure constructive and active learning environments.

- Leveraging the experience and wisdom of faculty leaders to promote teaching excellence.

- Encouraging innovative research and scholarly publication on teaching and learning.

- Identifying, developing, and sustaining enterprise level instructional technology systems.

- Collaborating with campus constituents to assess programs, tools, and services that support their teaching and learning needs.

- Contributing to the development of policies, initiatives, and campus-wide culture that supports excellence in teaching.

In addition to managing the campus' web-based course evaluation system, the Center for Teaching and Learning offers a wide array of workshops for faculty and graduate students who are teaching that focus on everything from using Moodle, our campus learning management system to integrating service learning, syllabus development and tools for student engagement. You should regularly consult the Center's workshop, webinar and special event calendar to know what's available and what new offerings are available. Additional services available through the CTL include:

- **Classroom Observations:** Informal observations of teaching

- **Instructional Consultation:** Instructional consultation and advisement to individuals, groups, and departments is available regarding their teaching and learning needs

- **Large Course Redesign:** Services to help faculty members and departments to improve large enrollment courses

- **Learning Multi-Media Developers (MDs):** Learning MDs provide training in the creation of digital learning objects for faculty. Student interns will assist & train faculty in video & audio production for Moodle, to augment classroom instruction, to develop tutorials and more!

- **Practice Teaching:** In the Practice Teaching program, an individual instructor or TA practices the week's lesson or lecture in front of one or two CTL consultants

- **Doctoral Students Program:** To introduce doctoral students to the teaching practices used in higher education instruction and to help prepare them to pursue careers in college-level teaching. http://teaching.uncc.edu/

Classroom Policies and Practices. Guidelines to help faculty determine whether their classroom policies are legally enforceable or supportable. These guidelines are not intended to be comprehensive, but they should serve as a good starting point for faculty to "test" policies before they implement them.

https://legal.uncc.edu/legal-topics/classroom-policies-and-practices/guidance-enforceability-classroom-policies-and

Code of Student Academic Integrity. The academic integrity standards for UNC Charlotte students are the subject of this policy. Descriptions of each form of academic integrity violation are provided as well as the penalties, procedures for handling cases, penalties which may be imposed, and appeal procedures. Students and faculty members are expected to be familiar with the provisions of this Code.

http://legal.uncc.edu/policies/up-407

Copyright Guidelines. Visit the website for information on UNC Charlotte's copyright policies.

http://library.uncc.edu/copyright

Disruptive Conduct Situations. The University protects freedom of expression, peaceful picketing and demonstration, and peaceable assembly. Deliberate destruction of property, threats or intimidation against others, or violence intended to disrupt normal University operations will not be tolerated. This policy describes the procedures for responding to such intentional obstruction or disruption, and describes the rights of persons charged with violations of the standard.

https://legal.uncc.edu/policies/up-601.13

Faculty Services University Bookstore. Barnes & Noble at UNC Charlotte offers a selection of textbooks and supplies that are required/ suggested for courses. uncc.bncollege.com

FERPA Guidelines. The primary purpose of FERPA is to protect the privacy of student information, and this protection is achieved by controlling access to and disclosure of students' "education records," as that term is defined in FERPA. https://legal.uncc.edu/legal-topics/ferpa

Grays bookstore. A local off campus option to order books and/or purchase supplies.

https://graysbooks.com

Library Course Reserves. The library offers a service to reserve course related materials.

http://library.uncc.edu/reserves

Opscan Services. Include Test Scoring of standard answer sheets for tests/exams, scanning standard answer sheets and building data files. http://itservices.uncc.edu/services/opscan-services

Repros. On campus copy and print services. http://aux.uncc.edu/copyprint

Support for Faculty: Personal Resources

The following section offers a wide variety of helpful resources offered to faculty.

Employee Assistance Program (EAP) Employee Assistance Program provides free benefits to full time employees. Confidential Counseling - eligible employees and their families can receive confidential counseling with highly trained master's and doctoral level clinicians 24 hours a day, seven days a week. The EAP offers up to 5 (five) in-person counseling sessions per issue at no cost.

Employee Health and Wellness. Employee Health and Wellness is dedicated to providing you with information about health and wellness-related issues, programs and events to help UNC Charlotte faculty and staff members meet fitness and wellness goals. http://yourhealth.uncc.edu/

Family and Medical Leave Act of 1993. The Family and Medical Leave Act of 1993 was passed by Congress to balance the demands of the workplace with the needs of families, to promote the stability and economic security of families, and to promote national interests in preserving family integrity; to minimize the potential for employment discrimination on the basis of sex by ensuring generally that leave is available for eligible medical reasons (including maternity-related disability) and for compelling family reasons; and to promote the goal of equal employment opportunity for women and men. http://hr.uncc.edu/pims/family-and-medical-leave

Financial Information and Resources. Certified Public Accountants and Certified Financial Planners are available to answer financial questions.

Legal Support and Resources. Attorneys are available to provide information about legal matters such as divorce and family law, debt and bankruptcy, and real estate transactions. Work-Life Solutions – Comprehensive resources and referral networks specializing in child and elder care, moving and relocation, college planning, home repair and pet care. http://yourhealth.uncc.edu/mental-wellness/eap-info

New Faculty Information. https://advance.uncc.edu/programming/programs/resources-new-faculty "To download of copy of the presentation: "How to Become a "Quick Starter" from the New Faculty Orientation Program click here. If you're new to the Charlotte area, click on On the Town to discover some interesting things to do in and around town. Download the 2013-2014 New Faculty Information Brochure

Police and Public Safety. The UNC Charlotte Police Department is a state authorized law enforcement agency providing a full array of police and security services. http://police.uncc.edu

Section II

Support for Students: Academic Resources

The following section will help guide students to find campus academic resources.

Honors College. Honors College is the hub for all honors experiences on campus. High achieving students can connect to honors programs offered by colleges and departments, or to the University Honors Program in the Honors College. http://honorscollege.uncc.edu/

Learning Communities. Learning Communities help students transition through academic and social challenges by providing small, supportive living and learning environments. While most Learning Communities are residentially based, some do not require living on campus. All are one-year programs designed for freshmen except two that are specifically designed for transfers. http://lc.uncc.edu/

Multicultural Academic Services. The Office of Multicultural Academic Services, while open to all students, provides academic support to students of African, Asian, Hispanic/Latino, Pacific Islander, and Native American descent. The Office serves as a clearinghouse for information and referrals to ensure access and long-term academic success of all students. http://mas.uncc.edu/

Office of Distance Education. Distance Education at UNC Charlotte is focused on the delivery of a select number of programs -- baccalaureate completion programs, master's degrees, graduate certificates, and teacher licensure programs. UNC Charlotte's online programs provide busy individuals -

with work, family, and other responsibilities - the opportunity to continue their education without

having to travel to campus. http://distanceed.uncc.edu/

University Center for Academic Excellence. The University Center for Academic Excellence, located

on the 3rd floor of the Fretwell building (330) and in Atkins 114 B, provides free academic support for

enrolled UNC Charlotte students. UCAE consists of six programs working in conjunction to attain a

singular objective - to provide academic support services, programs, and resources that increase

learning effectiveness, enhance student success and promote academic excellence.

http://ucae.uncc.edu/:

1. Tutorial Services: free tutoring to any enrolled UNC Charlotte student needing assistance in a

   current course or courses

2. Supplemental Instruction: SI is a free academic support program that utilizes peer-led group

   study to help students succeed. The SI sessions are facilitated by SI Leaders, current students

   who have already successfully completed the course supported.

3. The Learning Lab: The UCAE's Learning Lab offers students many resources to help them study

   better and study smarter, from an extensive DVD library to one-on-one meetings with graduate

   students who are experts in study skills and college survival. The Learning Lab offers a relaxed

   atmosphere that encourages academic success. Many students find the Learning Lab to be their

   academic home away from home.

4. Individual Consultation: Personal Academic Consultations (PACs) are one-on-one sessions that

   help students develop specific strategies to address their academic concerns.

5. Building Educational Strengths and Talent (BEST): A Federal TRIO Student Support Services

   Program

University Writing Programs. First-year Writing (FYW) and the Writing Resources Center (WRC), together constitute a free-standing academic program of the College of Liberal Arts & Sciences, comprised of pedagogical and research activities related to the development of writing ability as well as to disciplinary inquiry in the fields of rhetoric and composition. http://writing.uncc.edu/writing-resources-center

Support for Students: Personal Resources

The following section offers a wide variety of helpful resources offered to students.

Adult Students and Evening Services (OASES). The Office of Adult Students and Evening Services serves as a principal resource for nontraditional students, and offers extended hours to serve these students. Services include general education advising, referrals, parking decal pick-up, and assistance with processing various forms. http://oases.uncc.edu/

Assessments. "If you just want a quick online assessment to get your results immediately, you can take FOCUS-2 or Bridges . These assessments provide a way for high school and college students to quickly assess their key VIPS (values, interests, personality preferences, and skills), and they provide helpful links to learn about hundreds of types of occupations and careers, majors, and college programs. If you want something more in-depth, we encourage you to visit the Career Center (Atkins 150, next to the library) to speak to a trained Career Advisor about whether the Strong Interest Inventory or MBTI is right for you."

Career and Internship Fairs. https://careerfairs.uncc.edu/

From one of their Success Stories: "The University Career Center was extremely instrumental in assuring that my resume portrayed me in a way to make me a solid candidate. It gives you a huge advantage over people who decide not to use it. The services allow you to sharpen your skills and be in a better position to pursue your dreams after college. I participated in career fairs, mock interviews, resume critiques, MBTI and Strong, and career counseling - you name it, I did it. My additional advice to

current UNC Charlotte students - Get involved in student orgs on campus and also venture off campus to network with professionals in the city."

Counseling Center Services. The UNC Charlotte Counseling Center provides individual, couples, and group counseling services, consultation, outreach, and psychiatric services to support UNC Charlotte students. Visit website for specific directions on making an appointment depending on individual needs.

http://counselingcenter.uncc.edu/

1. Personal Counseling: The UNC Charlotte Counseling Center offers individual counseling to assist students with concerns of a personal nature by helping them develop better coping strategies, resolve conflicts and handle crisis situations. Typical concerns are depression, anxiety and stress, relationship issues, identity development, substance use problems, eating and body image issues. http://counselingcenter.uncc.edu/our-services/individual-counseling

2. Group Counseling: The Counseling Center offers both structured, theme-centered groups as well as interpersonal group counseling designed to help students achieve personal growth and development, discuss interpersonal issues or difficulties, and try out new ways of behaving. In group therapy, approximately six to ten people meet with two trained group therapists. http://counselingcenter.uncc.edu/our-services/group-counseling

3. Couples Counseling: Relationship counseling is available to partners who want to improve an intimate relationship. To be eligible for couples counseling, both members of the couple must be currently enrolled at UNC Charlotte. Both members usually attend the first session with a counselor. http://counselingcenter.uncc.edu/our-services/couples-counseling

4. Outreach & Consultation: the Counseling Center, the Outreach component of their services, strives to facilitate the holistic development of students including their academic, emotional, psychological, and interpersonal development. Furthermore, they seek to influence and

enhance the overall campus climate with campus partners to promote optimal wellness and

health. This area is committed to providing prevention, awareness, education, and stigma

reduction of mental health treatment through the extension of the Counseling Center services

beyond the traditional "therapy walls" to the campus as a whole. Guided and driven by a

commitment to social justice, and with a multicultural and developmental focus on overall

student well-being, outreach services include psycho-educational programming, training, panel

discussions, liaison relationship building with other campus department and units, and the

provision of emotional support and a supportive presence at campus events.

http://counselingcenter.uncc.edu/our-services/consultation-services

Dean of Students. The Dean of Students office provides support for any student who has a

grievance or concern about the University. The office also coordinates and assists with the settlement

of academic and behavioral misconduct charges against individuals and student organizations.

http://unccdso.orgsync.com/

Disability Services (DS). Disability Services is responsible for ensuring access to academic programs

and campus facilities for individuals with disabilities. If you have a disability and need academic

accommodations, provide a letter of accommodation from Disability Services early in the semester. For

more information on accommodations, contact the Office of Disability Services 230 Fretwell or 704-687-

0040. http://ds.uncc.edu/

Housing and Residence Life. The staff who works with residential students can be a valuable

resource http://housing.uncc.edu/. They are trained to work with students in a variety of areas,

organize programs and services that contribute to the academic success of students, and assist with

personal and adjustment issues Housing and Residence Life Calendar:

http://housing.uncc.edu/welcome/about-us/calendars-and-important-dates: a listing of important dates

relative to Housing and Residence Life. Maintenance Request:

http://housing.uncc.edu/parents/housing-information/facility-services

Immunization Requirement. See website for specifications on immunization requirements

http://studenthealth.uncc.edu/immunizations

Mandatory Health Insurance Requirement. See website for specifications on insurance

requirements http://studenthealth.uncc.edu/insurance

Online Student Health. Fill out your Health History Form, make appointments, refill prescriptions,

view immunization record, and fill out pre-visit forms. https://studenthealthonline.uncc.edu/

Recreational Services. The UNC Charlotte Fitness Program is a year-round program that offers a

wide variety of services and fitness classes for all interests and levels

http://recservices.uncc.edu/fitness.

SafeRide. SafeRide provides scheduled and on-demand disability transport throughout the inner

core of campus for those with mobility impairments who are registered for the service. SafeRide is also

available to those who need assistance on a temporary basis (such as recent surgery, visual

impairments, etc.). http://pats.uncc.edu/saferide

Student Health Center. Promotes healthy students by providing healthcare, education, and

outreach services. We provide primary medical care, psychiatric care, disease prevention and health

education, wellness promotion, and various specialty services to all registered UNC Charlotte students.

http://studenthealth.uncc.edu/

SPOTLIGHT

University Career Center. Our services are designed to assist students in all stages of career

decision making, internship search, and job search processes. We also provide career information to

assist faculty in their advising and teaching roles.   The University Career Center for Work, Service, and

Internships (UCC) offers comprehensive career services designed to assist undergraduate and graduate

students in all stages of career development: career decision-making, career planning, career

employment, and career assessment. http://career.uncc.edu/